

Item #: _____

Moved by: _____

Prepared by: Shirley Curtis

Seconded by: _____

Reviewed by: Lee Hopson

RESOLUTION APPROVING A CONTRACT WITH ELITE SERVICE GROUP, INC. FOR JANITORIAL SERVICES FOR THE SHERIFF'S OFFICE JAIL ANNEX. THIS ITEM REQUIRES EXPENDITURE OF COUNTY GENERAL FUNDS IN THE AMOUNT OF \$237,792.00. SPONSORED BY COMMISSIONER MARK BILLINGSLEY.

WHEREAS, The Shelby County Sheriff's Office has the need for professional janitorial services for the Sheriff's Office Jail Annex located at the Criminal Justice Center, 201 Poplar Avenue; and

WHEREAS, The Shelby County Purchasing Department issued a Request for Proposals, RFP No.16-002-50, Janitorial Services – Jail Annex on behalf of the Sheriff's Office on March 8, 2016, and received (11) proposals.

WHEREAS, Elite Service Group, Inc. responded to said RFP on April 15, 2016, submitting the most responsive and cost efficient proposal, with the knowledge, skill and expertise necessary to provide the desired services for the Shelby County Sheriff's Department; and

WHEREAS, The Shelby County Sheriff's Department deems it prudent to enter into a contract "Exhibit A" with Elite Service Group, Inc. for the above-stated services in the total amount not to exceed \$237,792.00; and

WHEREAS, The term of the contract will began July 1, 2016 through June 30, 2017 with an option to renew for two additional one-year terms upon mutual agreement of the parties; and

WHEREAS, Funds in the amount of \$237,792.00 have been allocated in the FY 2017 proposed Operating Budget, Account Number 031-630302-6730, Janitorial Services, Contracted.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF SHELBY COUNTY TENNESSEE, That the contract with Elite Service Group, Inc. in the amount of \$237,792.00 be hereby approved.

BE IT FURTHER RESOLVED, That the annual options to renew are hereby approved subject to the annual appropriation of funds for each renewal term, through the adoption of each fiscal year's Operating Budget by the Board of County Commissioners.

BE IT FURTHER RESOLVED, That the County Mayor and the Director of Administration and Finance are authorized to issue their warrant or warrants in an amount not exceed \$237,792.00 to Elite Service Group, Inc. for the purposes contained in this resolution, and to take proper credit in their accounting therefor.

BE IT FURTHER RESOLVED, That this Resolution shall become effective in accordance with the Shelby County Charter, Article II, Section 2.06(B).

Mark H. Luttrell, Jr.
Shelby County Mayor

Date: _____

ATTEST:

Clerk of County Commission

ADOPTED: _____